

Backoffice - Export transactions

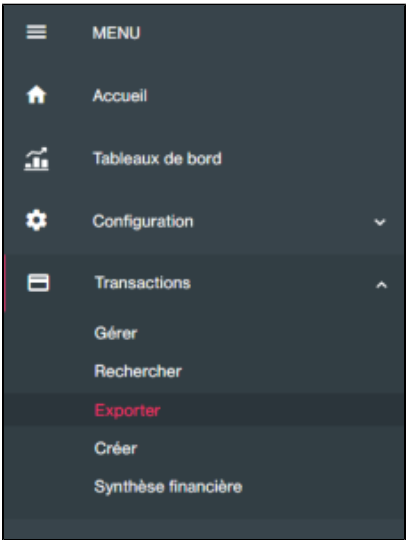


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Menu

The “Export transactions” function is accessible from the Transactions > Export menu.



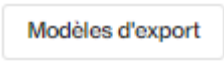

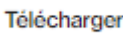
This page allows you to view all the exports under construction or the exports made to download :

Transactions - Exporter						
Recherche <small>Ex : Utilisateur</small>						
Point de vente	Période d'export	Type des transactions	Etat des transactions	Date de création ↓	Utilisateur	Modèle utilisé
Tous	21/02/2022 - 28/02/2022	Tous	<ul style="list-style-type: none">AcceptéeRefuséeEn attenteImpayée	28/02/2022 11:04:18	rodolphe.garin@monext.net	modele1
Total : 1 résultats		Temps : 11 ms		Éléments par page 20		

Fonctionnalités


This screen allows you to perform several operations:

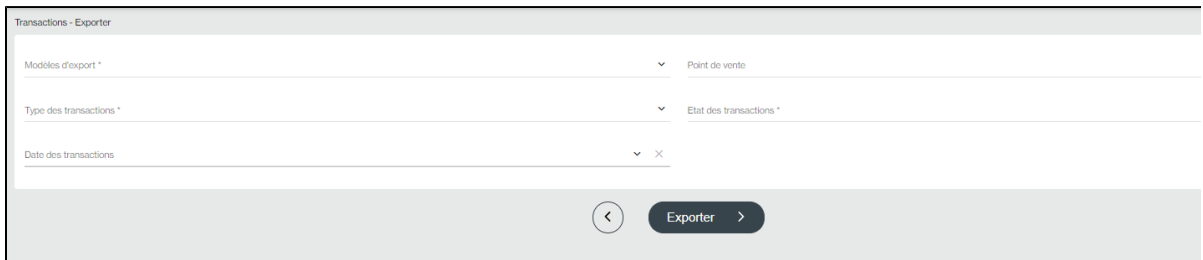
	To start the search, please click on the Search button, you can search by user.
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	To access your created export templates.
	To create a new export.
	To download an export.






Perform an export

To perform a new export, here are the steps to follow:

1. Click on the button  :



2. You must fill in the information related to your export.

Field to fill	Required	Description
Export templates		Allows you to select one of your already created export templates.
Point of sale		Allows you to select a point of sale.
Type of transactions		Allows you to select one or more type(s) of transactions : Codes - transactionType
Transaction status		Allows you to select one or more states of fraud module transactions: Accepted, Rejected, Unpaid, Pending.
Date of transactions		Allows you to enter a period for carrying out your export. Once the start date has been selected: the day number changes color, then you can select the end of the period. Limit: 1 month sliding on D - 1 to 11 months

3. Click the button 



A process runs every 10 minutes to perform the exports. You can find your export on the page accessible from the **Transactions > Export** menu.

File format: CSV

Export model

An export model allows you to prepare a selection of columns for your export.

To create, modify, search or delete a template, click on [Modèles d'export](#) to find all your export templates.

Transactions - Exporter		
Recherche Ex : Nom du modèle 		
<input type="checkbox"/>	ID	Nom
<input type="checkbox"/>	WQloysv9thwKScLczzR	All
<input type="checkbox"/>	GBbYX6FRJWH9HqhzIS	Modèle démo de Monext Online
<input type="checkbox"/>	EqPHGZz6BFj6BDPyujC	Modèle démo export
Total : 3 résultats		Éléments par page 20
		

Pages linked

- [Backoffice - Create transaction](#)
- [Backoffice - Export transactions](#)
- [Centre Administration - Créer une transaction](#)
- [Centre Administration - Détail d'une transaction](#)
- [Centre Administration - Exporter des transactions](#)
- [Centre Administration - Rechercher des transactions](#)
- [Centre Administration - Synthèse financière](#)
- [Centre Administration - Transactions](#)
- [Messages 3D Secure](#)